

CLUB LEADER CHECKLIST

BEFORE THE EXPLORATION			
☐ Review Backyards & Beyond Club Leader Curriculum and Club Explorers' Journal			
☐ Which Backyards & Beyond trail activity will the Club follow?			
☐ Where will the Club explore?			
☐ When will the Club explore?	Day & Date:	Start Time:	End Time:
☐ Invite others. (Deliver invitations, post flyers, send media release)			
☐ Contact Club Explorers (Call, email, or ask in person)			
☐ Prepare Club Explorer forms: ☐ Contact Form, ☐ Release Form, ☐ Sign-in Form			
□ Gather gear			
☐ Copy suggested Club Explorers' Journal Entries (See trail guidepost.)			
DAY OF THE EXPLORATION			
☐ Backyards & Beyond Club Leader Curriculum and Club Explorers' Journal			
□ Contact Form □ Sign-in Form □ Release Form			
□ Gear			
☐ Club Explorers' Journal Entries			
□ Other items: pens, camera			
While exploring, discuss these questions: When will we go outside again? Where will we explore? Which Backyard & Beyond trail activity will we follow? Who will be there?			
AFTER THE EXPLORATION			
☐ Ask Club Explorers to sign up for the next trail activity			
□ Return shared gear			
☐ Collect flyers, and recycle or reuse			
□ Post photos and testimonials			



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